

## MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, AUGUST 12, 2019 AT 6:30 P.M.

**COUNCIL PRESENT:** Mayor John Rolbiecki  
Council Member Travis Gillund  
Council Member Tim Koppien  
Council Member Nancy Reisdorfer  
Council Member Amber Rodas

**STAFF PRESENT:** Shirley Teigland

**OTHERS PRESENT:** Byron Higgin, Lynn Okrina, Glen Petersen

**ITEM 1: CALL TO ORDER**

Mayor John Rolbiecki called the regular monthly meeting to order at 6:30 p.m.

**ITEM 2: CALL FOR AGENDA ADDITIONS**

The Administrator asked that the following items be added: \$29,445.89 additional bills register, Bug Days water fights and Zoning Permits – Myhre, Tom

**ITEM 3: ADOPT AGENDA**

Koppien motioned, seconded by Reisdorfer to adopt the agenda as amended with the additions as listed above. MOTION PASSED UNANIMOUSLY

**ITEM 4: MEETING MINUTES**

The Council reviewed the prior month Council meeting minutes. With no questions or additional comments Koppien motioned, seconded by Gillund to approve the July 8, 2019 Regular Council minutes and the July 24, 2019 Special Council minutes. MOTION PASSED UNANIMOUSLY

**ITEM 5: REPORTS & UPDATES**

The Council reviewed the following reports and had no additional questions or comments: (5a) – August 7, 2019 Police report as submitted by Chief Bolt; (5b) – Police Body Cam Audit; (5c) - the current Financial Report as submitted by Administrator Teigland; (5d) – Y-T-D Budget; (5e) – Active Living Committee minutes; (5f) – Inspection Report – fire hoses; (5g) – Hwy 68 Closure Permit; (5h) – Continuing Disclosure Service

**ITEM 6: EXPENSES & DISBURSEMENTS**

Koppien motioned, seconded by Gillund to approve the payment of \$148,959.30 (as listed on the check register summary), to approve the payment of \$41,766.28 (as listed on the payroll check register) and to approve the payment of \$29,445.89 in additional bills (as listed on the second check register summary).

**ITEM 7: CONCERNED CITIZENS**

Lynn Okrina, 109 Golf Course Road spoke with the Council about ditch drainage issues between Golf Course Road to Lyon Street and whether the City is planning to fix the area. The Council asked the Administrator to contact Engineer Trent Bruce and return to the Council with additional information.

**ITEM 8: ADMINISTRATIVE NOTICE**

The City has determined that the property at 408 Jefferson Street N owned by Melvin Breyfogle is in violation of the City Code and deemed a hazard. Because Mr. Breyfogle has violated the City Code and failed to correct the conditions identified, despite notices from the City, Glen Petersen attorney for the City of Minneota explained that a civil approach is the best plan of action and the City should seek an order from the District Court judge to abate the violations. Mr. Petersen also confirmed that in addition to the order the court will issue a judgement for all abatement and attorney costs to be assessed to the owner's property taxes. Gillund motioned, seconded by Reisdorfer to give Attorney Petersen the permission to seek a Summary Judgement from the District Court judge to abate the violations. GILLUND, REISDORFER, RODAS AND ROLBIECKI VOTED YES WITH KOPPIEN ABSTAINING. MOTION PASSED

**ITEM 9: JACKSON / GRANT RECONSTRUCTION**

The Administrator confirmed that Central Specialties, Inc. is planning to start the Jackson/Grant street project the week of August 19<sup>th</sup> with a completion date the 1<sup>st</sup> week of September. No action was needed by the Council

**ITEM 10: RESOLUTION 19-09**

Gillund motioned, seconded by Koppien to adopt Resolution 19-09 establishing procedures relating to compliance with reimbursement bond regulations under the Internal Revenue Code and relating to the Jackson and Grant Street Reconstruction Project. MOTIONED PASSED UNANIMOUSLY

**ITEM 11: WATER FUND**

Koppien motioned, seconded by Gillund to write off the internal debt of \$47,049 set up as a due to from the Water Fund to the General Fund for remote read water meters purchased with General Fund monies. MOTION PASSED UNANIMOUSLY

**ITEM 12: ZONING PERMITS**

Reisdorfer motioned, seconded by Gillund to approve all Zoning Permits as listed below. MOTION PASSED UNANIMOUSLY

- a) Genzler, Nicholas – 408 E 2<sup>nd</sup> Street – 15' x 14' x 8' Pergola
- b) Mahan-Diette, Jennifer – 511 Truman Street – 10' x 8' Deck
- c) Myhre, Tom – 217 S. Jackson Street – 24' x 24' x 8' Storage Building
- d) Myhre, Tom – 217 S. Jackson Street – demolish and remove old storage building
- e) Prellwitz, Jordan – 504 N Madison Street – 20' x 40' x 4' Fence
- f) Tillemans, Michael – 403 E 4<sup>th</sup> Street – 16' x 12' Deck Roof

**ITEM 13: GAMBLING PERMIT**

Koppien motioned, seconded by Gillund to approve a Gambling Permit for the Minneota Fire Relief Association for a raffle being held January 1, 2020. MOTION PASSED UNANIMOUSLY

**ITEM 14: LIQUOR LICENSE**

Reisdorfer motioned, seconded by Gillund to approve a 1-Day Liquor License for St. Edward Church for events being held on September 15, 2019 and October 12, 2019. MOTION PASSED UNANIMOUSLY

**ITEM 15: FIRE DEPARTMENT**

Rodas motioned, seconded by Reisdorfer to approve hiring Joseph Buysse and Shane Rieder as volunteer firemen pending passing a physical. MOTION PASSED UNANIMOUSLY

**ITEM 16: CITY CLERK**

Administrator Teigland informed the Council that to date the City had received 5 applications for the City Clerk position. Applications will be closed Wednesday, August 21, 2019 at 5:00 p.m. The Personnel Committee will meet Friday, August 23, 2019 to review all applications and call for a Special Council meeting to conduct interviews.

**ITEM 17: BOXELDER BUG DAYS**

The Administrator extended an invitation from Stephanie Vlaminc to the Council to have 3 volunteers step forward to represent the City in a water fight between Council members and E.D.A. Board members during Boxelder Bug Days. Travis Gillund, Amber Rodas and John Rolbiecki will represent the City Council.

**ADJOURNMENT**

Koppien motioned, seconded by Gillund, to adjourn the meeting at 7:20 p.m. MOTION PASSED UNANIMOUSLY.

*The next scheduled Regular Council Meeting is scheduled for September 9, 2019 at 6:30 p.m.*

ATTEST:

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Shirley Teigland, City Administrator

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John Rolbiecki, Mayor

Council Approved September 9, 2019